



康德服務有限公司  
Kenda Services Limited

大廈名稱  
NAME OF BUILDING

翠麗花園  
TSUI LAI GARDEN

收支帳項  
MONTH: 01/2022

INCOME & EXPENDITURE ACCOUNT

		Note	HK\$
<b><u>INCOME</u></b>	<b>收入</b>		
Management Fees	管理費		1,426,835.00
Sundry Income	其他	(1)	216,871.96
<b><u>TOTAL INCOME</u></b>	<b>總收入</b>		<b>1,643,706.96</b>
<b><u>EXPENDITURE</u></b>	<b>支出</b>		
Staff Costs	員工開支	(2)	681,116.08
Cleaning Charges	清潔費	(3)	218,000.00
Contract Maintenance	合約保養	(4)	138,726.00
Repairs	修理費	(5)	17,200.00
Depreciation	折舊	(6)	35,586.78
Electricity	電費		171,448.00
Insurance	保險費		19,305.00
Gardening & Decoration	園藝及裝飾		44,078.68
Sundry Expenses	雜項	(7)	23,721.47
Manager's Remuneration	經理人酬金		53,000.00
<b><u>TOTAL EXPENDITURE</u></b>	<b>總支出</b>		<b>1,402,182.01</b>
Surplus / (Deficit) for the Month	本期盈餘 / (赤字)		241,524.95
Fund Transfer	基金轉調		(186,282.30)
Surplus / (Deficit) B/F	盈餘 / (赤字) 滾存		247,056.74
<b><u>TOTAL SURPLUS / (DEFICIT)</u></b>	<b>盈餘 / (赤字) 總額</b>		<b>302,299.39</b>

Remarks:

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備註:

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TSUI LAI GARDEN

資產負債表  
BALANCE SHEET

截至 2022年01月31日  
AS AT 31/01/2022

		Note	HK\$
<b><u>FIXED ASSETS</u></b>	<b>固定資產</b>		<u>1,949,973.37</u>
<b><u>CURRENT ASSETS</u></b>	<b>流動資產</b>		
Cash at Bank & on Hand	銀行存款及現金	(8)	2,835,469.28
Cash at Bank - Owners' Corporation	銀行存款 - 法團	(9)	41,431,454.49
Account Receivable	應收款項	(10)	264,573.00
Utility Deposits	水電按金		539,100.00
Prepayments	預付費用		14,250.00
Current Account with Manager	經理人來往帳		28,154.25
			<u>45,113,001.02</u>
<b><u>CURRENT LIABILITIES</u></b>	<b>流動債項</b>		
Receipt in Advance	預收款項		14,124,852.00
Accounts Payable & Accruals	應付款項	(11)	3,823,699.25
			<u>17,948,551.25</u>
<b><u>NET ASSETS / (LIABILITIES)</u></b>	<b>資產/(債項)淨值</b>		<u>29,114,423.14</u>
<b><u>REPRESENTED BY</u></b>	<b>代表</b>		
Operating Surplus /(Deficit)	盈餘/(赤字)		302,299.39
Various Deposits Received	各類按金		2,452,247.00
Contingency Fund	應變基金	(12)	12,131,279.50
Estate Activities Recreational Fund	屋苑康樂活動基金	(13)	(10,980.05)
Special Fund for Tsui Lai Garden	翠麗特別基金	(14)	14,239,577.30
			<u>29,114,423.14</u>

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Kenda Services Limited

翠麗花園  
TSUILAI GARDEN

大廈名稱  
NAME OF BUILDING

INCOME & EXPENDITURE ACCOUNT

收支帳項  
MONTH: 01/2022

	共用 COMMON HK\$	住宅 RESIDENTIAL HK\$	商場 COMMERCIAL HK\$	車場 CARPARK HK\$	幼稚園 KINDERGARTEN HK\$	合共 TOTAL HK\$
<b>INCOME</b>						
Management Fees	0.00	1,232,845.00	130,206.00	59,965.00	3,819.00	1,426,835.00
Sundry Income	2,838.66	197,682.30	12,203.00	3,504.00	644.00	216,871.96
<b>TOTAL INCOME</b>	<b>2,838.66</b>	<b>1,430,527.30</b>	<b>142,409.00</b>	<b>63,469.00</b>	<b>4,463.00</b>	<b>1,643,706.96</b>
<b>EXPENDITURE</b>						
Staff Costs	371,637.75	253,040.54	6,148.02	50,289.77	0.00	681,116.08
Cleaning Charges	68,844.00	126,756.00	9,000.00	13,400.00	0.00	218,000.00
Contract Maintenance	2,400.00	129,156.00	4,320.00	2,850.00	0.00	138,726.00
Repairs	17,200.00	0.00	0.00	0.00	0.00	17,200.00
Depreciation	34,225.63	1,361.15	0.00	0.00	0.00	35,586.78
Electricity	5,842.00	138,552.00	24,154.00	2,900.00	0.00	171,448.00
Insurance	19,305.00	0.00	0.00	0.00	0.00	19,305.00
Gardening & Decoration	30,728.32	9,003.42	4,346.94	0.00	0.00	44,078.68
Sundry Expenses	11,261.04	12,192.60	210.33	40.00	17.50	23,721.47
Manager's Remuneration	0.00	45,877.00	5,316.00	1,526.00	281.00	53,000.00
<b>TOTAL EXPENDITURE</b>	<b>561,443.74</b>	<b>715,938.71</b>	<b>53,495.29</b>	<b>71,005.77</b>	<b>298.50</b>	<b>1,402,182.01</b>
Operating Surplus / (Deficit) before Fund Transfer	(558,605.08)	714,588.59	88,913.71	(7,536.77)	4,164.50	241,524.95
Fund Transfer	(100.00)	(186,182.30)	0.00	0.00	0.00	(186,282.30)
Operating Surplus / (Deficit)	(558,705.08)	528,406.29	88,913.71	(7,536.77)	4,164.50	55,242.65
Allocation For Common Deficit						
Residential 住宅	20,159.00	(483,615.11)	0.00	0.00	0.00	0.00
Commercial 商場	2,335.00	0.00	(56,038.12)	0.00	0.00	0.00
Carpark 車場	670.00	0.00	0.00	(16,090.71)	0.00	0.00
Kindergarten 幼稚園	124.00	0.00	0.00	0.00	(2,961.14)	0.00
	23,288.00					
Operating Surplus / (Deficit)	0.00	44,791.18	32,875.59	(23,627.48)	1,203.36	55,242.65
Surplus / (Deficit) B/F	0.00	(232,465.73)	609,364.27	(177,838.69)	47,996.89	247,056.74
<b>TOTAL SURPLUS / (DEFICIT)</b>	<b>0.00</b>	<b>(187,674.55)</b>	<b>642,239.86</b>	<b>(201,466.17)</b>	<b>49,200.25</b>	<b>302,299.39</b>

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TSUI LAI GARDEN

收支帳項  
MONTH: 01/2022

INCOME & EXPENDITURE ACCOUNT

		共用 <u>COMMON</u> HK\$	住宅 <u>RESIDENTIAL</u> HK\$
<b>INCOME</b>	<b>收入</b>		
Management Fees	管理費	0.00	1,232,845.00
Sundry Income	其他	2,838.66	197,682.30
<b>TOTAL INCOME</b>	<b>總收入</b>	<u>2,838.66</u>	<u>1,430,527.30</u>
<b>EXPENDITURE</b>	<b>支出</b>		
Staff Costs	員工開支	371,637.75	253,040.54
Cleaning Charges	清潔費	68,844.00	126,756.00
Contract Maintenance	合約保養	2,400.00	129,156.00
Repairs	修理費	17,200.00	0.00
Depreciation	折舊	34,225.63	1,361.15
Electricity	電費	5,842.00	138,552.00
Insurance	保險費	19,305.00	0.00
Gardening & Decoration	園藝及裝飾	30,728.32	9,003.42
Sundry Expenses	雜項	11,261.04	12,192.60
Manager's Remuneration	經理人酬金	0.00	45,877.00
<b>TOTAL EXPENDITURE</b>	<b>總支出</b>	<u>561,443.74</u>	<u>715,938.71</u>
Operating Surplus / (Deficit) before Fund Transfer	基金轉調前盈餘 / (赤字)	(558,605.08)	714,588.59
Fund Transfer	基金轉調	(100.00)	(186,182.30)
Operating Surplus / (Deficit)	本期盈餘 / (赤字)	<u>(558,705.08)</u>	<u>528,406.29</u>
Allocation For Common Deficit	分攤共用收支虧損		
Residential 住宅	SHARES	86.56%	<u>(483,615.11)</u>
Operating Surplus / (Deficit)	本期盈餘 / (赤字)		44,791.18
Surplus / (Deficit) B/F	盈餘 / (赤字) 滾存		<u>(232,465.73)</u>
<b>TOTAL SURPLUS / (DEFICIT)</b>	<b>盈餘 / (赤字) 總額</b>		<u><u>(187,674.55)</u></u>

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收支帳項  
MONTH: 01/2022

INCOME & EXPENDITURE ACCOUNT

		共用 <u>COMMON</u> HK\$	商場 <u>COMMERCIAL</u> HK\$
<b>INCOME</b>	<b>收入</b>		
Management Fees	管理費	0.00	130,206.00
Sundry Income	其他	2,838.66	12,203.00
<b>TOTAL INCOME</b>	<b>總收入</b>	<u>2,838.66</u>	<u>142,409.00</u>
<b>EXPENDITURE</b>	<b>支出</b>		
Staff Costs	員工開支	371,637.75	6,148.02
Cleaning Charges	清潔費	68,844.00	9,000.00
Contract Maintenance	合約保養	2,400.00	4,320.00
Repairs	修理費	17,200.00	0.00
Depreciation	折舊	34,225.63	0.00
Electricity	電費	5,842.00	24,154.00
Insurance	保險費	19,305.00	0.00
Gardening & Decoration	園藝及裝飾	30,728.32	4,346.94
Sundry Expenses	雜項	11,261.04	210.33
Manager's Remuneration	經理人酬金	0.00	5,316.00
<b>TOTAL EXPENDITURE</b>	<b>總支出</b>	<u>561,443.74</u>	<u>53,495.29</u>
Operating Surplus / (Deficit) before Fund Transfer	基金轉調前盈餘 / (赤字)	(558,605.08)	88,913.71
Fund Transfer	基金轉調	(100.00)	0.00
Operating Surplus / (Deficit)	本期盈餘 / (赤字)	<u>(558,705.08)</u>	<u>88,913.71</u>
Allocation For Common Deficit	分攤共用收支虧損		
Commercial 商場	SHARES 10.03%		(56,038.12)
Operating Surplus / (Deficit)	本期盈餘 / (赤字)		<u>32,875.59</u>
Surplus / (Deficit) B/F	盈餘 / (赤字) 滾存		<u>609,364.27</u>
<b>TOTAL SURPLUS / (DEFICIT)</b>	<b>盈餘 / (赤字) 總額</b>		<u><u>642,239.86</u></u>

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翠麗花園  
TSUI LAI GARDEN

收支帳項  
MONTH: 01/2022

INCOME & EXPENDITURE ACCOUNT

		共用 <u>COMMON</u> HK\$	車場 <u>CARPARK</u> HK\$
<b>INCOME</b>	<b>收入</b>		
Management Fees	管理費	0.00	59,965.00
Sundry Income	其他	2,838.66	3,504.00
<b>TOTAL INCOME</b>	<b>總收入</b>	<u>2,838.66</u>	<u>63,469.00</u>
<b>EXPENDITURE</b>	<b>支出</b>		
Staff Costs	員工開支	371,637.75	50,289.77
Cleaning Charges	清潔費	68,844.00	13,400.00
Contract Maintenance	合約保養	2,400.00	2,850.00
Repairs	修理費	17,200.00	0.00
Depreciation	折舊	34,225.63	0.00
Electricity	電費	5,842.00	2,900.00
Insurance	保險費	19,305.00	0.00
Gardening & Decoration	園藝及裝飾	30,728.32	0.00
Sundry Expenses	雜項	11,261.04	40.00
Manager's Remuneration	經理人酬金	0.00	1,526.00
<b>TOTAL EXPENDITURE</b>	<b>總支出</b>	<u>561,443.74</u>	<u>71,005.77</u>
Operating Surplus / (Deficit) before Fund Transfer	基金轉調前盈餘 / (赤字)	(558,605.08)	(7,536.77)
Fund Transfer	基金轉調	(100.00)	0.00
Operating Surplus / (Deficit)	本期盈餘 / (赤字)	<u>(558,705.08)</u>	<u>(7,536.77)</u>
Allocation For Common Deficit	分攤共用收支虧損		
Carpark 車場	SHARES	2.88%	<u>(16,090.71)</u>
Operating Surplus / (Deficit)	本期盈餘 / (赤字)		<u>(23,627.48)</u>
Surplus / (Deficit) B/F	盈餘 / (赤字) 滾存		<u>(177,838.69)</u>
<b>TOTAL SURPLUS / (DEFICIT)</b>	<b>盈餘 / (赤字) 總額</b>		<u>(201,466.17)</u>

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收支帳項  
MONTH: 01/2022

INCOME & EXPENDITURE ACCOUNT

		共用 <u>COMMON</u> HK\$	幼稚園 <u>KINDERGARTEN</u> HK\$
<b><u>INCOME</u></b>	<b>收入</b>		
Management Fees	管理費	0.00	3,819.00
Sundry Income	其他	2,838.66	644.00
<b><u>TOTAL INCOME</u></b>	<b>總收入</b>	<b>2,838.66</b>	<b>4,463.00</b>
<b><u>EXPENDITURE</u></b>	<b>支出</b>		
Staff Costs	員工開支	371,637.75	0.00
Cleaning Charges	清潔費	68,844.00	0.00
Contract Maintenance	合約保養	2,400.00	0.00
Repairs	修理費	17,200.00	0.00
Depreciation	折舊	34,225.63	0.00
Electricity	電費	5,842.00	0.00
Insurance	保險費	19,305.00	0.00
Gardening & Decoration	園藝及裝飾	30,728.32	0.00
Sundry Expenses	雜項	11,261.04	17.50
Manager's Remuneration	經理人酬金	0.00	281.00
<b><u>TOTAL EXPENDITURE</u></b>	<b>總支出</b>	<b>561,443.74</b>	<b>298.50</b>
Operating Surplus / (Deficit) before Fund Transfer	基金轉調前盈餘 / (赤字)	(558,605.08)	4,164.50
Fund Transfer	基金轉調	(100.00)	0.00
Operating Surplus / (Deficit)	本期盈餘 / (赤字)	<b>(558,705.08)</b>	<b>4,164.50</b>
Allocation For Common Deficit	分攤共用收支虧損		
Kindergarten 幼稚園	SHARES	0.53%	(2,961.14)
Operating Surplus / (Deficit)	本期盈餘 / (赤字)		1,203.36
Surplus / (Deficit) B/F	盈餘 / (赤字) 滾存		47,996.89
<b><u>TOTAL SURPLUS / (DEFICIT)</u></b>	<b>盈餘 / (赤字) 總額</b>		<b>49,200.25</b>

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## 翠麗花園

(1) <u>二零二二年一月份其他收入</u>	港幣
利息	138.66
牌照費	70,868.30
其他	145,865.00
	<u>216,871.96</u>
(2) <u>二零二二年一月份員工開支</u>	
員工薪津	
薪酬及津貼	550,484.58
強積金/長期服務金	30,038.50
年賞預留	7,723.00
臨時保安員薪酬	92,870.00
	<u>681,116.08</u>
(3) <u>二零二二年一月份清潔費</u>	
清潔合約	<u>218,000.00</u>
(4) <u>二零二二年一月份合約保養</u>	
升降機保養	119,502.00
水泵系統及清洗水缸服務	13,020.00
公共天線及衛星電視保養	4,800.00
冷氣系統保養	4,000.00
車場系統保養	2,850.00
發電機保養	2,240.00
閉路電視及對講機保養合約	2,100.00
緊急維修服務	300.00
調整水泵系統及清洗水缸服務	(10,086.00)
	<u>138,726.00</u>



## 翠麗花園

(5)	<u>二零二二年一月份修理費</u>	港幣
	維修管理處地下控制室及更衣室冷氣機台石屎爆裂及防水工程	15,000.00
	維修行人路欄杆	2,200.00
		<u>17,200.00</u>
(6)	<u>二零二二年一月份基本建設</u>	
	折舊	<u>35,586.78</u>
(7)	<u>二零二二年一月份雜項</u>	
	物業稅	9,000.00
	文具	1,241.50
	交通費	1,197.12
	電話費	1,072.00
	銀行費用	831.96
	郵費	710.00
	印刷費	670.00
	差餉及地租	387.00
	其他	8,611.89
		<u>23,721.47</u>

## 翠麗花園

## (8) 二零二二年一月份銀行存款及現金

儲蓄及往來存款：	港幣	港幣	附註
渣打銀行	2,757,406.62		1
匯豐銀行	63,062.66		2
		2,820,469.28	
現金		15,000.00	
		<u>2,835,469.28</u>	

## (9) 二零二二年一月份法團銀行存款

法團銀行戶口交易資料乃參考附表所列的銀行結單副本編製

定期存款：

銀行	戶口號碼	法團戶口最新結單	
中國銀行	012-598-5-092383-0	定期單 4/8/2021 (由 4/8/2021 至 4/2/2022)	13,929,456.02
中國銀行	012-598-5-093288-3	定期單 21/9/2021 (由 21/9/2021 至 21/3/2022)	12,637,760.00
中國銀行	012-598-5-093289-6	定期單 21/9/2021 (由 21/9/2021 至 21/3/2022)	1,464,380.00
中國銀行	012-598-5-093290-6	定期單 21/9/2021 (由 21/9/2021 至 21/3/2022)	420,480.00
中國銀行	012-598-5-093292-2	定期單 21/9/2021 (由 21/9/2021 至 21/3/2022)	77,380.00
渣打銀行	973-3-317250-4	定期單 21/9/2021 (由 21/9/2021 至 21/3/2022)	1,001,426.00
中國銀行	012-598-5-093900-4	定期單 22/10/2021 (由 22/10/2021 至 22/4/2022)	8,462,168.83
東亞銀行	150-68-01729-4	定期單 4/11/2021 (由 4/11/2021 至 4/5/2022)	1,007,765.00
中國銀行	012-598-5-094650-1	定期單 1/12/2021 (由 1/12/2021 至 1/6/2022)	2,316,551.09
			<u>41,317,366.94</u>

儲蓄及往來存款：

銀行	戶口號碼	法團戶口最新結單	
中國銀行	012-598-2-009913-4	收到截至 31/1/2022	103,624.25
中國銀行	012-598-2-009915-0	收到截至 31/1/2022	10,450.95
中國銀行	012-598-2-009914-7	收到截至 31/1/2022	0.00
東亞銀行	015-150-68-01729-4	收到截至 31/1/2022	0.76
東亞銀行	015-150-68-01729-4	收到截至 31/1/2022	0.00
渣打銀行	407-1-130487-4	收到截至 4/2/2022	1.59
渣打銀行	407-0-087328-7	收到截至 4/2/2022	10.00
			<u>114,087.55</u>
			<u>41,431,454.49</u>

## (10) 二零二二年一月份應收款項

應收管理費	212,673.00
其他收入	12,000.00
應收牌照費	39,900.00
	<u>264,573.00</u>

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## 翠麗花園

(11) 二零二二年一月份應付款項	港幣	港幣
按金：		
牌照按金	2,000.00	
裝修按金	357,000.00	
霓虹光管按金	30,000.00	
臨時水、電按金	17,000.00	
安裝冷氣按金	2,000.00	
住戶水錶按金	100.00	
天線牌照費按金	142,530.00	
清潔合約按金	436,000.00	
	<hr/>	986,630.00
預留款項：		
長期服務金預留	712,300.36	
電費預留	220,700.00	
年假預留	75,900.00	
物業稅預留	58,665.00	
年賞預留	10,511.89	
水費預留	12,200.00	
	<hr/>	1,090,277.25
應付未付款項：		
升降機保養	478,008.00	
臨時保安員服務	179,210.00	
清潔合約	218,000.00	
外牆防水工程	160,499.00	
消防年檢後執修工程	105,205.00	
維修物料(銅喉、磁油、五金及雜項配件等)	7,026.00	
外牆維修工程	48,254.00	
園藝保養合約	55,500.00	
光管/燈泡及照明用品	7,978.00	
水泵系統及清洗水缸服務	28,974.00	
颱風山竹破壞後復修工程	16,500.00	
更換消防喉	12,000.00	
平台防水維修工程	8,480.00	
維修喉管工程	4,900.00	
公共天線及衛星電視保養	4,800.00	
冷氣系統保養	4,000.00	
發電機保養	2,240.00	
閉路電視及對講機保養合約	2,100.00	
更換排骨主喉	1,140.00	
財產全險	16,466.00	
公眾責任保險	2,502.00	
第三者責任保險	337.00	
	<hr/>	1,364,119.00
		<hr/> 3,441,026.25

## 翠麗花園

(11) <u>二零二二年一月份應付款項(續)</u>	港幣	港幣
應付未付款項：		
拆除及改善戶外設施工程	100,000.00	
升降機槽底及牆身防水工程	70,000.00	
消防泵房垃圾槽滲漏維修工程	39,800.00	
污水喉滲漏維修工程	20,900.00	
天台防水工程	32,900.00	
廁所水喉維修工程	27,400.00	
垃圾袋	27,060.00	
食水泵止回筏閘掣避震膠工程	21,000.00	
外牆紙皮石維修工程	10,000.00	
消防系統設備維修工程	7,000.00	
醫療計劃	6,285.00	
制服	5,302.00	
滅蟲服務	3,250.00	
更換食水皮芯閘制	500.00	
	<u>371,397.00</u>	371,397.00
其他：		
未兌現支票	9,700.00	
多收管理費	1,576.00	
	<u>11,276.00</u>	11,276.00
		<u>3,823,699.25</u>
(12) <u>二零二二年一月份應變基金</u>		
承上結餘	12,131,179.50	
本月收入	100.00	
結餘	<u>12,131,279.50</u>	
(13) <u>二零二二年一月份翠麗屋苑康樂活動基金</u>		
承上結餘	<u>(10,980.05)</u>	
結餘	<u>(10,980.05)</u>	
(14) <u>二零二二年一月份翠麗特別基金</u>		
承上結餘	14,053,395.00	*
本月收入	80,868.30	
石油氣專營權費用2022年1月(共120期,總數\$12,637,760)	105,314.00	
結餘	<u>14,239,577.30</u>	

\*包括石油氣專營權費用2021年9至12月(共\$421,256)

## 備註：

- 此報表是依據本公司於準備文件時所取得的資訊及材料而製備。因應情況所需，本公司可能會作出修訂並向業主作出匯報。